

Editing and creating tariffs

This guide covers how you can manage and create tariffs in Easy PV. Setting tariffs is an essential part of ensuring the financial benefits can be calculated as accurately as possible for your customer.

Tariffs can be created, viewed and edited in the [consumption task](#) or the [financial task](#). You can also set up user level default tariffs in your [account financial settings](#) or if you are a member of a Pro team, this will be set by a Pro team admin in Pro account financial settings.

<https://www.youtube.com/embed/df7chLORbdI>

Creating a new tariff

1. Set the name of tariff

This name will appear in the quote wording.

2. Set the scope of tariff

Set when you want to be able to use this tariff - just this project, in all projects or accessible to all team members if you're in a pro team.

Once the scope of the tariff has been set, this cannot be edited.

What is the scope of tariff for?



Project

Project level

- These will only be viewable on the specific projects it's created for.
- A good option if you frequently change the tariffs on each project.

A light pink rounded rectangle with the word "User" inside, centered within a larger orange-bordered square.

User level

- These can be used for any projects and set as a default in your financial settings.
- A good option if you aren't sure what tariffs your customer is on so want to use standard values.
- Tariffs will not be shared within shared projects if they are user level.

A light orange rounded rectangle with the word "Team" inside, centered within a larger orange-bordered square.

Team level

- If you are a member of a Pro Team, you will be able to create Team level tariffs.
- These will work much like the User level tariffs but will show for all members of your team.

3. Input the price bands

Flat tariff: Input a value for the base rate and select save.

Variable tariff: Input each different tariff rate. The first band you enter will be used as the base rate - any time period that doesn't have a price band applied will be priced at this rate.

If you're using £, ensure you're putting this in in p. This value should be greater than 1 (so 15, not 0.15).

4. Set tariff periods (if using variable tariff)

In the **tariffs period** section you will be able to select the different price bands and indicate when they apply. For some tariffs different rates might apply at the weekend, you can select the days for which the tariff period applies.

Tariff periods

Price band 🗑️

Night ▾

Start

00:00 🕒

End

06:00 🕒

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Days Active	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Editing existing tariffs

You can view and edit your tariffs from within projects (in [Financial](#) > Self consumption or [Consumption](#) > Tariffs) or within your account settings.

Selecting tariffs in the Consumption task will only apply to the Easy PV self-consumption calculation. Select this in the Financial task if you'd like this to apply.

When you editing tariffs, you will see the following options:

Electricity tariffs

Import tariffs

The screenshot shows the 'Import tariffs' section with a '+ Add import tariff' button at the top right. Below are two tariff cards. The first card, 'Variable example', has a pink 'Project' scope button. It lists 'Base' at 23.5 p/kWh and 'Night' at 15.5 p/kWh, with a 'Tariff period' of '02:00 to 05:00 All week'. A menu is open over the 'Night' row, showing 'Edit' and 'Delete' options. The second card, 'Default flat tariff', has an orange 'User' scope button and a 'Base' rate of 20 p/kWh. Annotations with arrows point to the 'Project' button (labeled 'Tariff name'), the '02:00 to 05:00 All week' text (labeled 'Tariff period'), and the 'User' button (labeled 'Tariff scope').

Category	Rate	Period
Base	23.5 p/kWh	
Night	15.5 p/kWh	02:00 to 05:00 All week

Category	Rate
Base	20 p/kWh

When editing tariffs you can change any of the details, except the tariff scope, but note that any changes you make will affect previous projects that use these tariffs.

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