Editing and creating tariffs

This guide covers how you can manage and create tariffs in Easy PV. Setting tariffs is an essential part of ensuring the financial benefits can be calculated as accurately as possible for your customer.

Tariffs can be created, viewed and edited in the Consumption task or the Financial task. You can also set up user-level default tariffs in your account financial settings or if you are a member of a Pro team, this will be set by a Pro team admin in Pro account financial settings.

Overview

https://www.youtube.com/embed/oOZWLf0OPUc

Creating a tariff

Tariffs can be set up in individual projects from the Financial or Consumption task or in User/Team financial preferences.

Flat or single-rate tariffs

Flat tariffs can be used with any self-consumption calculation.

Step 1. Set the name of the tariff

This name will appear in the quote wording.

Step 2. Set the scope of the tariff

Set when you want to be able to use this tariff:

- **User-level**: For any of my projects
- **Project-level**: Only for this project

- **Team-level**: Available to my team

> **Note**: Once the scope of the tariff has been set, this cannot be edited.

What is the scope of the tariff for?

Project

- These will only be viewable on the specific project it's created for
- A good option if you frequently change the tariffs on each project

User

- These can be used for any projects and set as a default in your financial settings
- A good option if you aren't sure what tariffs your customer is on and want to use standard values
- User-level tariffs will not be shared within shared projects

Team

- If you are a member of a Pro Team, you will be able to create Team-level tariffs
- These will work much like the User-level tariffs but will show for all members of your team

Step 3. Input the price bands

Enter a value for the base rate and click `Save`.

Variable or multi-rate tariffs

Variable tariffs can only be used with with the Easy PV self-consumption calculation. These can only be created from the Consumption task or financial preferences.

Steps 1 and 2

Follow steps 1-2 as above.

Step 3. Input the price bands

The first band you enter will be used as the base rate - any time period that doesn't have a price band applied will be priced at this rate.

Click **+ Add row** and enter each different tariff rate. The names of each price band will be displayed on the proposal.

You can use the toggle to choose whether tariff times change with the clock changes. Most modern smart tariffs are set in local clock time, so their periods shift with the daylight-saving clock changes, so leave the toggle on in most cases. However, you can turn the toggle off for any tariffs metered on GMT all year round - their periods appear an hour later on the clock during British Summer Time, and the model will account for that.

Step 4. Add tariff periods

In the **Tariff periods** section click **+ Add tariff period**.

Select a price band and enter the start and end time. For some tariffs different rates might apply at the weekend, you can select the days for which the tariff period applies. This feature can be used to configure tariff bands that are active only during certain periods of the day e.g. a cheaper **overnight** price band.

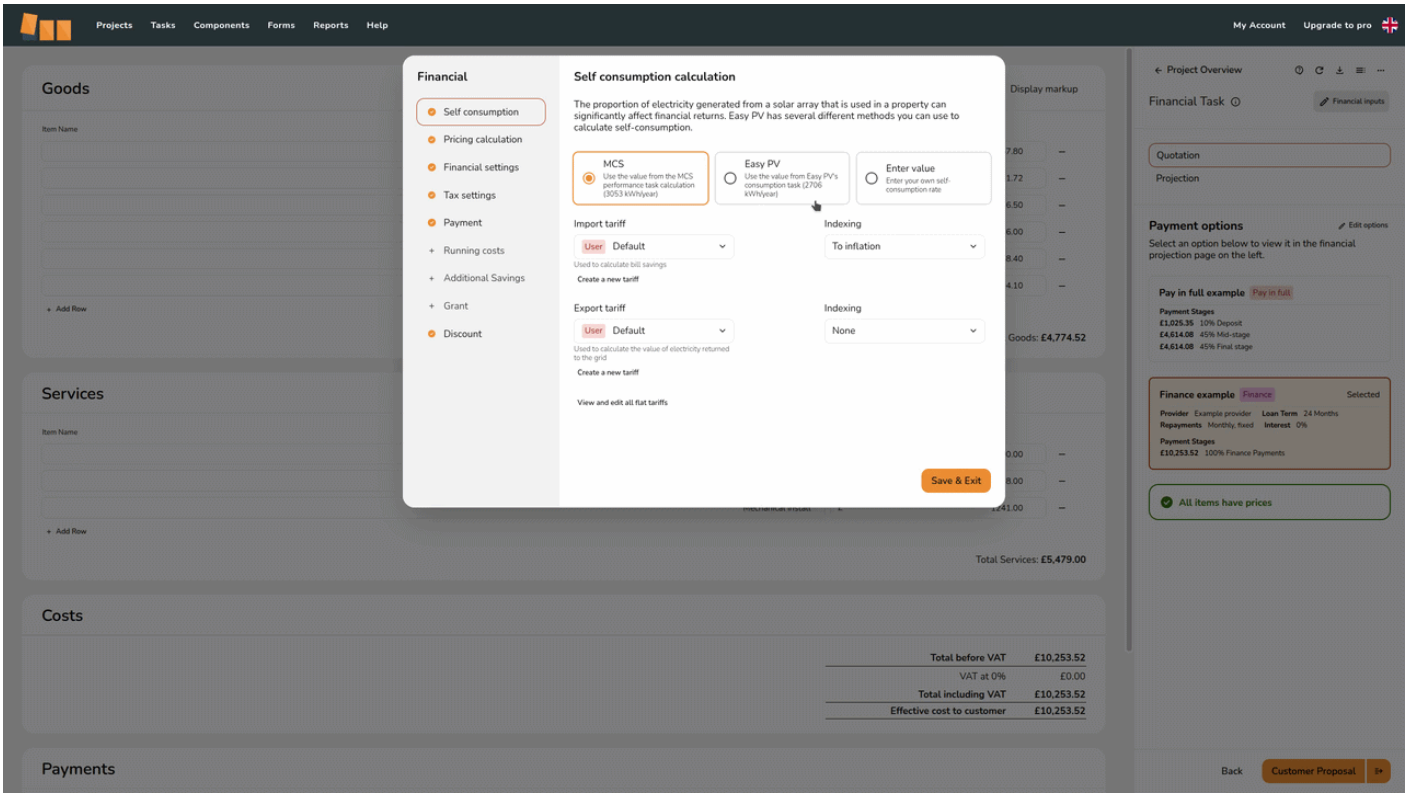
Using tariffs in a project

In Easy PV, certain tariffs can only be used with certain self-consumption calculations. The tariffs selected on a project are therefore associated with certain self-consumption methods. Variable or multi-rate tariffs can only be used with the Easy PV self-consumption calculation, whereas flat or single-rate tariffs can be used with any method.

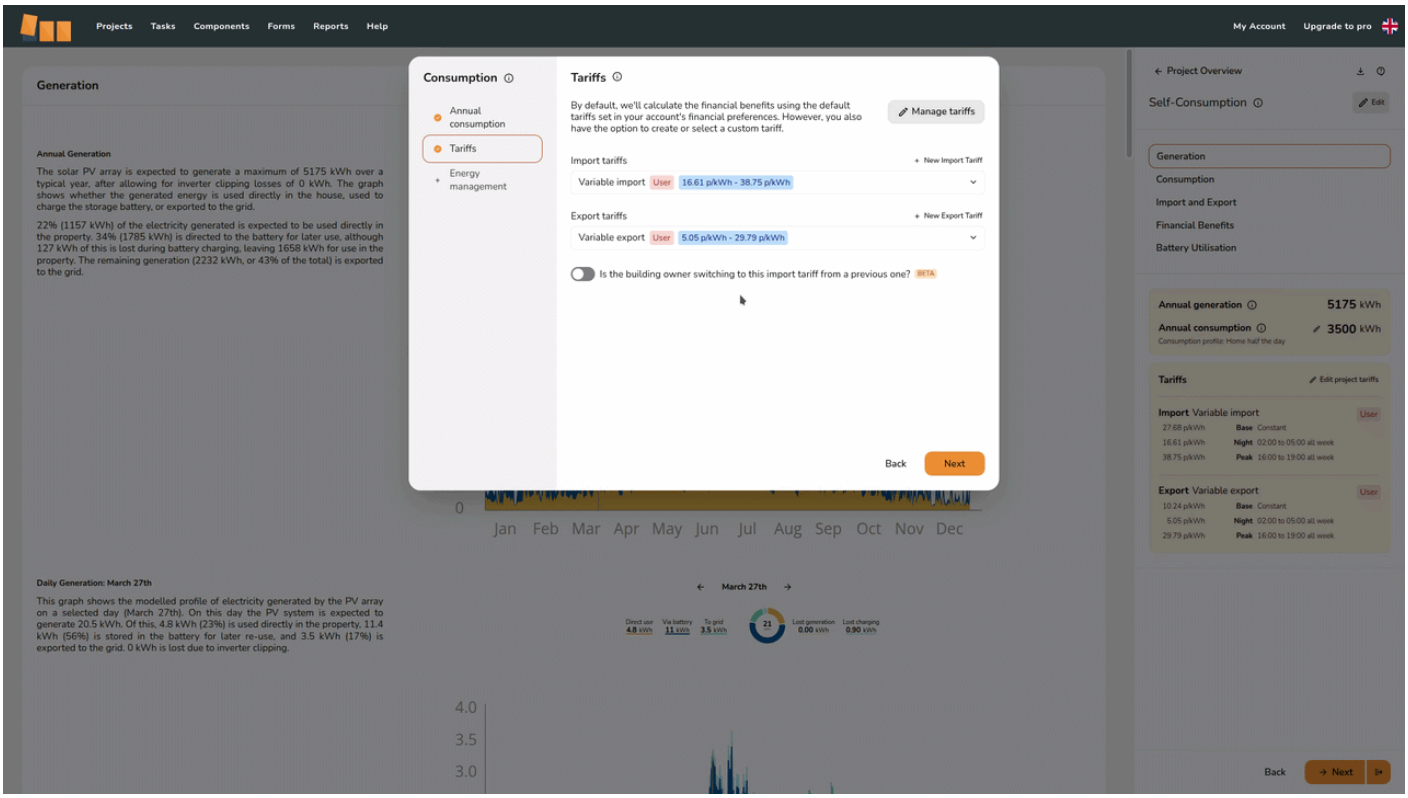
Learn more: [The differences between MCS and Easy PV self-consumption calculations](#).

View and edit tariffs

To view the tariffs you have selected on a project, navigate to the **Financial task**. Click **Financial inputs** in the top right and you will see which self-consumption method you have selected and the associated tariffs.



If you are using the MCS or Enter-value self-consumption calculation, you can view *and edit* the tariffs used on the project in the **Financial task**. If you are using the Easy PV calculation, you can only edit the tariff selection from the **Consumption task**. Navigate to the Consumption task and click **Edit** in the top right and select the **Tariffs** tab.



Inflation indexing

The rate at which tariffs change with inflation is important in calculating the savings to be made from solar and any ongoing electricity costs. Easy PV projects will have a base inflation rate (set in the **Financial settings** tab of the Financial task inputs).

In the Financial task inputs on the **Self-consumption** tab you can set the inflation indexing for the selected tariffs. Choose from:

- **To inflation**: Tariffs will increase each year with the same base inflation rate as the project
- **Above inflation**: Tariffs will increase each year at a specified percentage **above** the base inflation rate of the project
- **Fixed**: Tariffs will increase by a fixed percentage each year
- **None**: Tariffs will not increase and will remain fixed across the projection period

These can be set independently for import and export rates.

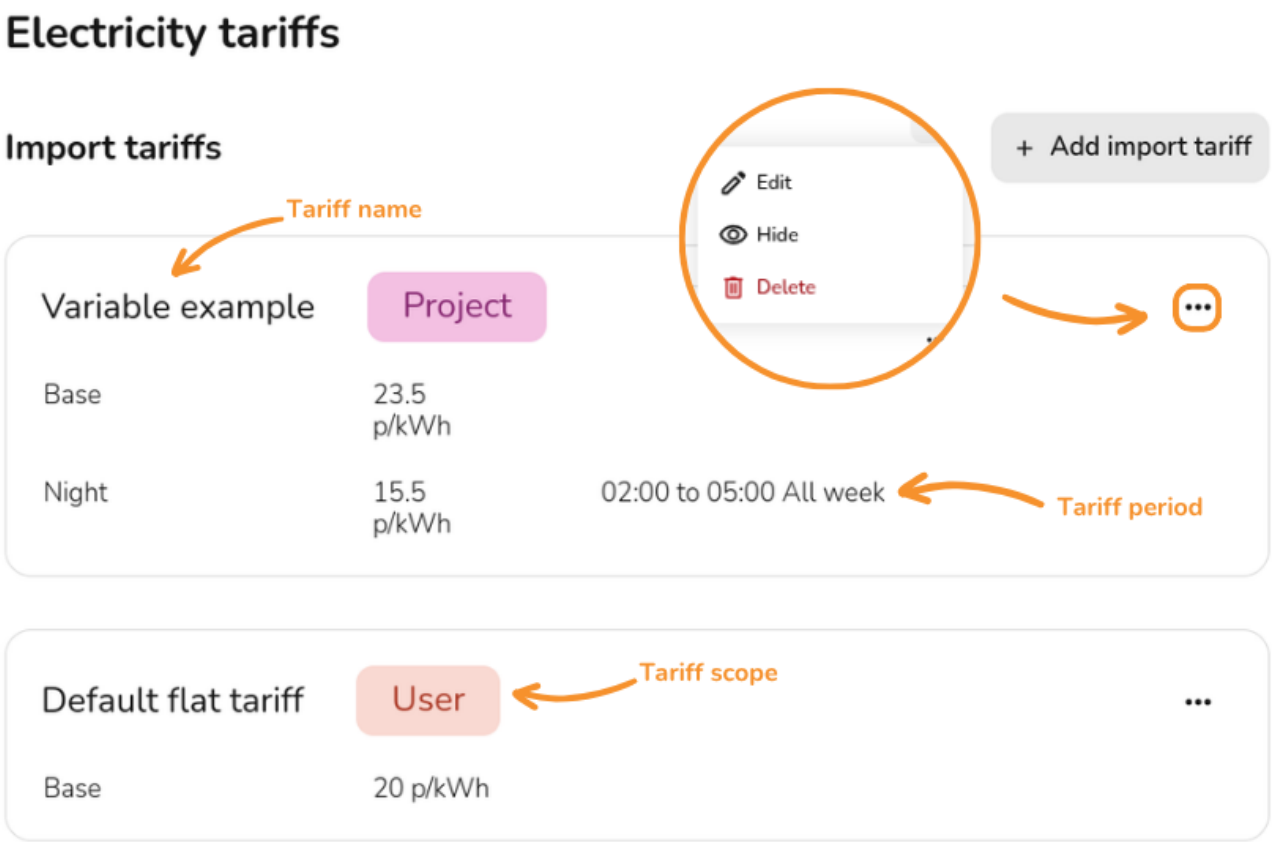
Read more: Importance of using the right financial settings.

Managing tariffs

You can view and edit your tariffs from within projects (in Financial task > **Financial inputs** > **Self consumption** or Consumption task > **Edit inputs** > **Tariffs**) or within your financial settings.

Click **Manage tariffs** from the Consumption task, **View and edit all (flat) tariffs** from the Financial task or **View and Edit Team/User-level tariffs** from financial settings. You will see the following options alongside the details of each tariff:

- **+ Add import tariff**
  Click this to create a new tariff
- Click the **··· three dots** to view the following options:
  - **Edit**
    Click the pencil to make any changes to existing tariffs. These changes will affect existing projects using this tariff
  - **Hide**
    This will remove the tariff from the drop down list of tariffs in new projects without affecting old projects using this tariff
  - **Delete**
    This will delete the tariff and cannot be undone. Existing projects using this tariff will switch to your default tariff



> **Warning**: Editing or deleting existing tariffs will affect previous projects that use these tariffs. Hide any tariffs you want unavailable on new projects without affecting existing ones.

Still Need Help?

- **Related FAQs:** Check out our Financial Task FAQs for answers to common questions
- **More guides**: Take a look at Consumption task or Financial task
- **Live training:** Book onto a live demo session to see this feature in action

Contact Support: If you've got further questions, get in touch with our support team at **help@easy-pv.co.uk** (UK) or **help@easy-pv.ie** (IE). *If you are experiencing a bug, to help us look into your issue faster, please include the email address of your account, the name of the project and screenshots of any unexpected behaviour.*

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